



CHECKLIST FOR RIGHT-OF-WAY PLANTING STRIP PROJECTS

- ☐ Project documentation has been prepared for submittal including a dimensioned sketch showing the location of each proposed tree planting in relation to site features, coded by species.
- ☐ Project documentation has been prepared for submittal showing the contact information for each adjacent property owner for proposed tree planting locations.
- ☐ Planting locations have been indicated on site using temporary marking paint, for verification of location by Parkways staff.

TREE SPECIES SELECTION

- ☐ Does the tree to be installed have a 2 inch caliper trunk? If not, has the adjacent property owner or your organization accepted responsibility for the tree watering and maintenance until the tree meets the Parkways standard 2 inch caliper trunk size? Include the estimated timeline for the extended maintenance period with the application request.
- ☐ Is the planting strip less than 4 feet wide?
If yes, only a small tree (less than 40 feet at maturity) permitted.
- ☐ Are three phase overhead power lines present? Communication lines are lower and insulated and commonly come in contact with trees with no adverse affect.
If yes, only a small tree (less than 40 feet at maturity) of a species without a central leader trunk will be permitted. A smaller species may be required, dependent upon height of the lowest line.
- ☐ Are high tension power lines (high voltage transmission lines) located above the proposed planting site?
Obtaining permission from Entergy to plant is required.
- ☐ Is there a precedent for live oaks along the corridor?
Live oaks may be considered for a permit, dependent upon site conditions.
- ☐ Is the tree species approved by Parkways?
Tree species will be considered on a case by case basis. Species must be adapted to the climate and soils of New Orleans, as well as the urban landscape, with a medium to long life span and without structural challenges such as tendency to drop limbs or split. Species must be appropriate for the site with a growth form that will not impede site functions such as pedestrian or vehicular passage.

TREE LOCATION

- ☐ Does the proposed spacing of trees match the eventual mature canopy size for the species?
- ☐ Is the tree a minimum of 25 feet from corner intersections? (measured from the streetside of the curb of the perpendicular street)
- ☐ Are there any signs within 10 feet of the proposed tree location? (for example, "No Parking" or "School Zone")
- ☐ Is there a sight triangle painted in yellow in the street adjacent to the proposed tree location?
- ☐ Is the tree a minimum of 20 feet from a stop sign?
- ☐ Is the tree a minimum of 5 feet from all driveways? (measured from the edge of the actual drive, not the flare)
- ☐ Light Poles:
For tree selections with a mature canopy height over 40 feet: Is there a light pole / street light within 20 feet of the proposed location?
For tree selections with a mature canopy height under 40 feet: Is there a light pole / street light within 10 feet of the proposed location?
- ☐ Is the tree a minimum of 10 feet from a fire hydrant?
- ☐ Utility Connections:
For small to medium trees: is the tree a minimum of 5 feet from in-ground house utility connections?
For large tree species: Is the tree a minimum of 10 feet from in-ground house utility connections?
- ☐ Catch basin or curbside drainage grate:
For small to medium trees: Is the tree a minimum of 5 feet from a catch basin or curbside drainage grate?
For large tree species: Is the tree a minimum of 10 feet from a catch basin or curbside drainage grate?
- ☐ Is there an intact curb to protect the tree from vehicular traffic or parked cars?
- ☐ Is there a minimum of 24 square feet of open planting area / root space available for each tree?
- ☐ Is the proposed tree planting location sufficiently distanced from existing tree canopies to accomodate future canopy growth of both tree species?
- ☐ Will site operations, such as mailboxes, entryways, etc. remain unimpeded by the location of the proposed tree?
- ☐ Are the proposed planting areas free of underground utilities, per LA One Call markings?
- ☐ Is the proposed tree location free of overhead guy wire or tension wire?

ADDITIONAL CONSIDERATIONS

- ☐ Is the proposed tree planting location adjacent to a vacant lot or abandoned structures?
If yes, refer to Tax Assessors website (<https://www.qpublic.net/la/orleans/search.html>) to contact owner for approval. Identify who will maintain and water the tree for one year. Consider future development, such as structural placement, potential drive way locations, etc.
- ☐ Is there a water meter or water line leak near the proposed planting location?
If yes, contact Sewerage and Water Board for repair, which must be completed prior to planting.
- ☐ Are there abandoned vehicles or dumped debris at the proposed planting location?
If yes, contact 311 to report for removal, which must be completed prior to planting.
- ☐ Will your organization or the adjacent property owner be responsible for the one year warranty and establishment period?
What is the plan for providing weekly watering for a period of one year? In your documentation, please indicate locations where the adjacent property owner will be responsible for watering.
- ☐ Are there upcoming street or other public works scheduled for the proposed location?
Check Roadwork NOLA project listings and consider delaying the project in order to protect the trees from potential construction damage.
- ☐ Are the proposed tree species in scale with the corridor?